

**Louisiana State Board of Architectural Examiners
Meeting Minutes
Baton Rouge, LA
September 29, 2017**

Present: Ronald B. Blich, President
J. David Brinson
Allen J. Bacque
John Cardone, Jr.
Robert W. McKinney
Knox H. Tumlin
Paul H. Spaht, Board Attorney
Katherine E. Hillegas, Executive Director

The meeting was called to order by Blich who reviewed the agenda.

June 16, 2017 Minutes

Motion: Tumlin/Bacque: To approve the minutes from the June 16, 2017 meeting as written. **Passed 6-0.**

June 22, 2017 Minutes

Motion: McKinney/Tumlin: To approve the minutes from the June 22, 2017 special meeting as written. **Passed 6-0.**

September 7, 2017 Minutes

Motion: Tumlin/Brinson: To approve the minutes from the September 7, 2017 special meeting as written. **Passed 6-0.**

Blue Sky Follow Up

The Board reviewed the Strategy Map and documents summarizing the key focus areas discussed and the worksheets developed at the special meeting held at Pointe Clear, AL. It was agreed that the board will prioritize the goals established during the December meeting. The December meeting will begin at 9:00 am.

Architecture Education and Research Fund

Spaht reported that the Notice of Intent was published in the August 20, 2017 issue of the *Louisiana Register*, which will allow the board to consider this proposed rule for adoption at the December meeting. No comments to the proposed rule were received by the published deadline, or since. No further board action at this time was needed.

**Louisiana State Board of Architectural Examiners
Meeting Minutes
Baton Rouge, LA
September 29, 2017
Page 2**

Enforcement/CRC

Tumlin reported that a Consent Order had been issued to James R. Aultman – An Architectural Corporation following receipt of its application for reinstatement of its Professional Architectural Corporation license. The application indicated that the firm had practiced architecture in Louisiana when its license was in an expired status. The established penalty and administrative fees have been paid, and the CRC recommends that the proposed Consent Order be accepted.

Motion: McKinney/Bacque: To accept the recommendation of the CRC and approve the Consent Order negotiated by the CRC with James R. Aultman – An Architectural Corporation. **Passed 4-0**, with members of the CRC (Tumlin and Brinson) abstaining.

Firm Renewal with Disciplinary Action

Tumlin presented the recommendation of the CRC that the board renew a Certificate of Authority applied for by Cannon Design Architects, P.C. The application and its attachments indicated that a Criminal Enforcement Agreement had been reached between The Cannon Corporation and its Subsidiaries (the “Company”) and the United States Attorney General’s Office for the Northern District of Ohio to bring closure to Cannon Design’s involvement in a matter in which one of its former employees was indicted without criminal action being taken against Cannon Design. The Agreement obligated the Company to pay a monetary penalty in the amount of twelve million dollars (\$12,000,000) to the United States over a five year period. The Company has implemented a robust Compliance Program with extensive employee training, a dedicated Ethics Committee, dedicated Integrity Champions in all of its offices, crafted a Code of Conduct, and made significant financial investments into new technologies and people who are ensuring ethics and compliance are paramount considerations in everything Cannon Design does. The CRC recommends that the Board renew the Certificate of Authority applied for with the stipulation that Cannon Design provide documentation to the board on an annual basis showing that the monetary penalty is being paid until such time as the penalty has been paid in full.

Motion: McKinney/Bacque: To accept the recommendation of the CRC and renew the Certificate of Authority for Cannon Design Architects, P.C., subject to the stipulation stated above. **Passed 4-0**, with members of the CRC (Tumlin and Brinson) abstaining.

Conditional Firm Renewals

Hillegas presented the recommendations of the CRC that the board renew eleven applications for firm Certificates of Authority in which the applicants had indicated disciplinary or investigatory actions had been brought against them by another board. In each case, the disciplinary actions were either specific to the other jurisdiction’s requirements or resolution of the disciplinary action had been achieved in the occurring state. There appeared to be no infraction of the Architect Licensing Law in Louisiana, and the staff had processed these applications conditionally. The CRC has reviewed each of these applications and fully supports the granting of the Certificates of Authority.

**Louisiana State Board of Architectural Examiners
Meeting Minutes
Baton Rouge, LA
September 29, 2017
Page 3**

Motion: Cardone/McKinney: To approve the renewal applications for a Certificate of Authority for Sterling Barnett Little, Inc., Christopher Kidd & Associates, LLC, Landry Architecture, LLC, PRDG, LLC, Robson Forensic, Inc., Galloway & Company, Inc., Thomas Hamilton & Associates, P.C., HCO, Inc., Novus Architects, Inc., Ruard Veltman Architecture, Inc., and Polkinghorn Group Architects, Inc. **Passed 4-0**, with members of the CRC (Tumlin and Brinson) abstaining.

Discussion ensued regarding the application of administrative fees for discipline. It was agreed that Hillegas will investigate how other boards set administrative fees.

Hillegas presented an application for renewal of a firm Certificate of Authority for Coleman Partners Architects, LLC. The CRC did not consider this application because of a personal relationship between Brinson and the applicant. The application indicated a Consent Order involving an architect employed by the firm has been negotiated and satisfied in the State of New York, and no infraction of the Architect Licensing Law in Louisiana had occurred.

Motion: Cardone/Tumlin: To approve the renewal application for a Certificate of Authority for Coleman Partners Architects, LLC. **Passed 4-0**, with members of the CRC (Tumlin and Brinson) abstaining.

Reinstatement Application for Individual License

Tumlin presented an application for reinstatement of an individual license for Henry A. Boudreaux, Jr. which included information related to a lawsuit against Boudreaux which alleged fraud and gross misconduct. The lawsuit is on-going, and no finding of fraud or misconduct on the part of Boudreaux has been made. The CRC recommends that the Board approve the application for reinstatement of license for Boudreaux, following receipt of documentation of 24 hours of HSW Continuing Education in the past two years and, further, with the stipulation that Boudreaux provide the Board with status updates on court activity related to the lawsuit as they occur.

Motion: Cardone/Blich: To recommend that the Board approve the application for reinstatement of license for Henry A. Boudreaux Jr., following receipt of documentation of 24 hours of HSW Continuing Education in the past two years, with the further stipulation that Mr. Boudreaux provide the Board with status updates on court activity related to the lawsuit as they occur. **Passed 4-0**, with members of the CRC (Tumlin and Brinson) abstaining.

Reciprocal Application for Individual License with Disciplinary Action

Hillegas presented the board with a reciprocal application for licensure by Eric L. Styer which showed disciplinary action imposed by another state. She noted that resolution of the disciplinary action had been achieved in the occurring state, and there appeared to be no

**Louisiana State Board of Architectural Examiners
Meeting Minutes
Baton Rouge, LA
September 29, 2017
Page 4**

infraction of the Architect Licensing Law in Louisiana. The CRC has reviewed the application and recommends that the board approve the reciprocal application.

Motion: Bacque/Blitch: To accept the recommendation of the CRC and ratify the issuance of the license for Eric L. Styer. **Passed 4-0**, with members of the CRC (Tumlin and Brinson) abstaining.

Licensure Issues

Blitch discussed the implementation of the new firm licensure rules, which had proceeded more smoothly than expected.

Executive Director's Report

Hillegas presented the Audited FY17 Financial Statement indicating that the Board's assets exceeded its liabilities at the close of FY2017 by \$54k and that its net position had decreased by \$134k compared to Fiscal Year 2017. The decrease in net position was based primarily on the retirement of Teeny Simmons and departure of Holly Mooberry and the resulting payouts of their retirement and vacation funds. She further reported that revenues had decreased approximately 3% from the previous year to \$519k and that expenditures had increased approximately 20%, again as result of personnel, operating and professional services. She then reported that the Board had been issued a "clean opinion" by the Auditor, Griffin & Furman, LLC.

Hillegas then shared the NCARB Open Eligibilities and Monthly Score Reports from NCARB which outline the performance of licensure candidates who have current eligibilities to test in Louisiana as well as the performance on the ARE.

She then presented a proposal to re-organize staff to allow for the creation of a Deputy Director position following the retirement of Ms. Mary Porche.

Motion: McKinney/Tumlin: to reallocate the existing salary budget to allow for the hiring of a Deputy Director. **Passed. 6-0.**

Hillegas then presented a listing of licenses issued by staff for the period June 9 through September 19.

Motion: McKinney/Bacque: To ratify all licenses issued by staff during the period June 9 through September 19, 2017. (Attached). **Passed. 6-0.**

Law/Rules Review

Hillegas reported that she had begun a comprehensive review and mark-up of the law and rules and was working on a strategy to begin board discussion about potential updates to both the law

**Louisiana State Board of Architectural Examiners
Meeting Minutes
Baton Rouge, LA
September 29, 2017
Page 5**

and rules. She indicated that her comments were falling into two categories – housekeeping or general cleanup and policy. An update will be provided at the December 2017 meeting.

Election of 2018 Officers

Motion: Brinson/Blitch: For CY 2018, McKinney will serve as president, and Cardone will serve as secretary. **Passed. 6-0.**

December CRC Meeting

Blitch will serve on the CRC at its December meeting in place of Tumlin, who is unable to attend.

NCARB

Hillegas noted that she had provided a compilation of reports/messages received from NCARB since the previous meeting. Of interest was a message from President Erny which indicated that discussions regarding future directions for the NCARB Certificate had resulted in a staff effort to rebrand and enhance the promotion of the Direct Registration program, as well as further study of the concept of allowing NCARB to create eligibilities for exam candidates directly without the candidate indicating a jurisdiction for initial licensure. She also reported that the NCARB Board had determined to not pursue the concept of issuing a Certificate upon completion of education, experience and examination requirements and BEFORE a license is issued.

2017 and 2018 Meeting Dates

The next meeting of the CRC and board will occur on December 8, 2017. In 2018, meetings will occur on February 9, April 19, and June 15. Tentative meeting dates for FY 19 are: August 17, October 12, and December 14.

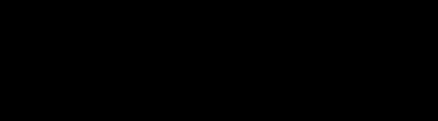
Executive Session

The Board then convened into Executive Session.

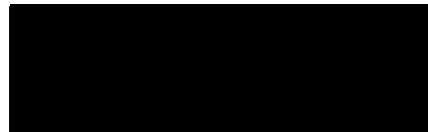
There being no further business.

Motion: Bacque/Tumlin: To adjourn. **Passed. 6-0.**

Respectfully submitted,



Ronald B. Blitch
President



Robert McKinney
Secretary

**Initial Licenses Issued
June 9 - September 19, 2017**

Sally R.	Prather	8726 St. Louis	MO	63119	schrumsr@gmail.com	ACTIVE	13-Jun-17
Richard Paul	Hebert	8730 New Orleans	LA	70130	richardpaul.hebert@gmail.com	ACTIVE	16-Jun-17
Elizabeth	Chen	8732 New Orleans	LA	70115	elizabethcandicechen@gmail.com	ACTIVE	22-Jun-17
Brennan Bailey	Holder	8735 New Orleans	LA	70130	bplunkett30@gmail.com	ACTIVE	27-Jun-17
Trent	Husser	8740 New Orleans	LA	70119	thusser@trapolinpeer.com	ACTIVE	05-Jul-17
John W.	Kleinschmidt	8741 New Orleans	LA	70130	jwkleinschmidt@gmail.com	ACTIVE	05-Jul-17
Henrik J.	Carlsson	8744 New Orleans	LA	70119	henrik.j.carlsson@gmail.com	ACTIVE	06-Jul-17
Marian E.	Prado	8745 Brooklyn	NY	11205	mprado518@gmail.com	ACTIVE	07-Jul-17
Lauren Elaine	Hickman	8747 New Orleans	LA	70116	laurenarchitect@gmail.com	ACTIVE	11-Jul-17
Haley R.	Allen	8749 New Orleans	LA	70130	h.rose.allen@gmail.com	ACTIVE	20-Jul-17
Phillip	Geiman	8751 New Orleans	LA	70130	phil.geiman@gmail.com	ACTIVE	20-Jul-17
H. W. Hugh	Darville	8750 Fort Leonard Wood	MO	65473	hugh.darville@outlook.com	ACTIVE	20-Jul-17
Lawrence Timothy	Lupin	8755 New Orleans	LA	70115	tlupin@kfkgroup.com	ACTIVE	27-Jul-17
Noam	Platt	8756 New Orleans	LA	70163	noam@roz-as-ward.com	ACTIVE	27-Jul-17
Daniel	Zegel	8758 Metairie	LA	70005	dzege@albert-architecture.com	ACTIVE	01-Aug-17
Trevor J.	Ducote	8773 Youngsville	LA	70592	trevorducote@gmail.com	ACTIVE	30-Aug-17
Colm Michael	Kennedy	8774 New Orleans	LA	70119	colm.m.kennedy@gmail.com	ACTIVE	06-Sep-17
Heather Mary	Little	8775 New Orleans	LA	70118	little.heatherm@gmail.com	ACTIVE	06-Sep-17
Adrienne	Gaudet	8781 New York	NY	10128	Adrienne.gaudet@gmail.com	ACTIVE	19-Sep-17

**Reciprocal Licenses Issued by Staff
June 9 - September 19, 2017**

FNAME	LNAME	LIC_ID	CITY	STATE	EMAIL	LIC_STATUS	REGIS_DATE
J. Michael	Woollen	8725	Charlotte	NC	woollen@odell.com	ACTIVE	9-Jun-17
James R.	Fillerup	8728	Colorado Springs	CO	jfil@msn.com	ACTIVE	14-Jun-17
Robert John	Stensland	8727	Janesville	IA	rob.stensland@modernioa.com	ACTIVE	14-Jun-17
Timothy J.	Schmitt	8729	Addison	IL	tschmitt@studio222architects.com	ACTIVE	16-Jun-17
James Joseph	Randazzo	8731	Houston	TX	james.randazzo@sbcglobal.net	ACTIVE	22-Jun-17
Mark	Bowles	8734	Gaithersburg	MD	mark@robertsonwriting.com	ACTIVE	26-Jun-17
Ben	Cortez	8733	Dallas	TX	bciarchitects@sbcglobal.net	ACTIVE	26-Jun-17
Byung	Yoo	8736	Atlanta	GA	yoo.byung@gmail.com	ACTIVE	27-Jun-17
Lauren Mackenzie	Ricks	8737	Memphis	TN	lauren.m.ricks@gmail.com	ACTIVE	28-Jun-17
Antonio A.	Garcia	8739	Fort Lauderdale	FL	arch.antonio.garcia@gmail.com	ACTIVE	29-Jun-17
Michael J.	DiNardo	8738	Toledo	OH	mdinardo@thecollaborativeinc.com	ACTIVE	29-Jun-17
Gary Clifford	Prager	8743	Aurora	CO	gcprager@comcast.net	ACTIVE	5-Jul-17
Alan R.	Tucker	8742	Indianapolis	IN	atucker@csoinc.net	ACTIVE	5-Jul-17
T. Neal	Kanipe	8748	Greenville	SC	tnkanipe@bellsouth.net	ACTIVE	11-Jul-17
Anthony Mile	Mrkic	8754	Fort Lee	NJ	anthony_mrkic@hotmail.com	ACTIVE	24-Jul-17
Brian D.	Henley	8753	Las Vegas	NV	bhenley@kgaarchitecture.com	ACTIVE	24-Jul-17
Jeffrey	Brand	8752	New York	NY	j.brand@perkinseastman.com	ACTIVE	24-Jul-17
Mark	Smith	8757	Jupiter	FL	msmith@ghp1.com	ACTIVE	27-Jul-17
Steven	Kolber	8759	Evanston	IL	skolber@kolbrook.com	ACTIVE	1-Aug-17
William Robert	Glass	8761	Roseville	CA	bglass@cglcompanies.com	ACTIVE	4-Aug-17
Mark John	Sullivan	8762	Chicago	IL	msullivan@sgwarch.com	ACTIVE	4-Aug-17
MICHAEL	BIERMANN	8760	Las Vegas	NV	NONE	ACTIVE	4-Aug-17
Kento	Ohmori	8763	Pittsburgh	PA	Kento@farpc.com	ACTIVE	4-Aug-17
Cameron A.	Broussard	8764	Baton Rouge	LA	aureliaarchitecture@yahoo.com	ACTIVE	7-Aug-17
Hance	Hughes	8765	Baton Rouge	LA	hance@obrienhughes.com	ACTIVE	7-Aug-17
Jason S.	Plough	8767	Godfrey	IL	jason@gatewayarchitecture.net	ACTIVE	8-Aug-17
Leigh Grimes	Jaunsen	8766	Biloxi	MS	leighjaunsen@dalepartners.com	ACTIVE	8-Aug-17
Kevin A.	Pontiff	8768	Virginia Beach	VA	kevin.pontiff@wsp.com	ACTIVE	8-Aug-17
James	Carse	8769	New Orleans	LA	jcarse@gmail.com	ACTIVE	14-Aug-17
Yoshiyuki	Koshiyama	8770	Brookhaven	GA	koshiyamay@kbggroupusa.com	ACTIVE	15-Aug-17
Frank G.	Leist	8771	Louisville	KY	fgleist@gmail.com	ACTIVE	24-Aug-17
Scott	Hall	8772	Dallas	TX	scott@welchhallarchitects.com	ACTIVE	28-Aug-17
Frank B.	Ryan Jr.	8776	Greenwich	CT	fryan@snet.net	ACTIVE	8-Sep-17
Chad T.	Young	8777	Little Rock	AR	ctyoung@wddarchitects.com	ACTIVE	11-Sep-17
Eric	Styer	8778	Chicago	IL	ericstyer@dxuarch.com	ACTIVE	15-Sep-17
Alvaro	Espinal	8779	Pearland	TX	al@espinalarchitects.com	ACTIVE	18-Sep-17
David S.	Fuller	8780	Pittsburgh	PA	david.fuller@studio109designsllc.com	ACTIVE	18-Sep-17